



## Chromebook/Hotspot Kit Checkout Agreement

Use of a library Chromebook and Hotspot is subject to the terms and conditions set forth in this Checkout Agreement. By checking out the Chromebook/Hotspot kit, you agree to the following:

1. I understand that the Chromebook/Hotspot kit can only be checked out at the Sedona Public Library with a YLN library card in good standing by a person who is at least 18 years of age. I understand that my address and phone number must be up to date. I certify that I do not have access to the equipment or services sufficient to access the internet at home.
2. I understand that the Chromebook/Hotspot kit can be checked out for two (2) weeks and renewal will be at the discretion of library staff depending on holds and kit availability. **Kits must be returned to a staff member at the Reference Desk inside the Sedona Public Library by the due date, with all included cables and in the original packaging, or a late fee of \$5 per day will be charged to my account. *The Chromebook/Hotspot kit may NOT be returned to the book drop. A fee of \$5 will be charged to my account if the Chromebook/Hotspot kit is returned in the book drop.***
3. I understand that the Library has no control over and cannot guarantee the availability of Hotspot service, continuous service, or speed of the connection.
4. **If I do not return the Chromebook/Hotspot kit to the Library in good working condition, and free from damage, with all included parts and in the original packaging, *I will be charged a \$500 replacement fee.* The library does not accept replacement hardware or peripherals in lieu of payment.**
5. I understand that the hotspot has filtering software in compliance with the Children's Internet Protection Act (CIPA), and that I am responsible for monitoring what my children and other minors' access or view while using the Chromebook/Hotspot kit.
6. I understand that I must comply with the Service Providers Acceptable Use Policy, Privacy Policy and Terms of Use, as well as Library's Computer Internet Use Policies. It is my responsibility to read and abide by these policies and to comply with all Federal and State Laws.
7. I understand that the Library and their officials and employees are not responsible for, and I will not hold them responsible for any files, data, confidential or personal information accessed, transmitted, lost, or damaged as a result of using the Chromebook.

By signing below, I acknowledge that I have read the above terms and conditions and agree to abide by them. **Please read and initial the Computer Internet Use Policies on the reverse.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

*Staff Use Only:*

I have verified the patron's address and phone number on their account and that they are at least 18 years of age.

Patron Library Barcode \_\_\_\_\_

Staff Initials: \_\_\_\_\_

Date Item Returned: \_\_\_\_\_

Staff Initials: \_\_\_\_\_

## Computer Internet Use Policies

The Library is not a full-service internet provider. Customers who use the Library's internet connections are subject to the following policies and procedures:

1. Sedona Public Library filters all access to the internet as called for by Arizona Revised Statutes 34-501 and 34-502. Filtering software limits materials accessed by the user. It does not guarantee that objectionable material will not be seen. The full text ARS 34-501 and 34-502 are available from library staff.
2. Notwithstanding the filtering safeguards, which cannot be made foolproof, restriction of a child's access to the internet is the responsibility of the parent or legal guardian.
3. No one controls the content of the internet. Anyone can write anything, so offensive information may be encountered.
4. Since people can write whatever they like, information may be wrong, incomplete, or not current. If the information is important, check it with another source. A librarian can help do this.
5. Any information entered into the internet can be read by other people. Think before writing. Sending credit card numbers, account numbers, names and addresses, or other information may not be safe.
6. The library uses a virus checker on the computer workstations. A patron's personal disk may not be completely protected from getting a computer virus.
7. Sedona Public Library is not responsible for information found on the internet or what is done with it. The Library is not responsible for loss of privacy, damages, charges, or loss of information caused by use of internet services.
8. The internet equipment and software must be used as installed. Users may not add, delete, or change anything on library computers.
9. The internet may not be used in violation of Arizona law by engaging in unlawful activities such as those defined in: ARS-13-3501 (dealing with definitions of pornography), ARS-13-3506 (dealing with the furnishing of such materials to minors), ARS-13-3507 (dealing with the public display of pornography), ARS-13-3507 (committing telecommunications fraud), and any other activity that is prohibited by federal, state, or local law.
10. Some materials on the internet are protected by federal copyright laws. Unauthorized reproduction or distribution of copyrighted materials is illegal, except as permitted by the principles of "fair use." Users of the library computers are solely responsible for use of materials that may constitute copyright infringement.
11. It is illegal to use this equipment to harm other users or computer systems.
12. **Emergency Connectivity Fund Equipment Only Policy:** The library has received funding from the federal Emergency Connectivity Fund (ECF) to purchase wi-fi hotspots and chromebooks. Any ECF supported equipment and services can only be provided to patrons who declare they do not have access to the equipment or services sufficient to access the internet.

Patron Initials: \_\_\_\_\_